

## MINUTES

### CIVIL SERVICE COMMISSION OF ST. LOUIS

November 20, 2019

Regular Meeting pursuant to call according to the Rules, St. Louis, Missouri, November 20, 2019.

Commission met at 9:00 A.M.

Meeting Held: In the Offices of the Commission,  
1114 Market Street, Room 714  
St. Louis, Missouri.

Present: Chairperson Leo W. Donahue, Vice Chairperson Stanley Newsome, Sr., Commissioner Steven M. Barney, Richard Frank, Secretary and Administrative Assistant Ashley McClain

The meeting was presided over by the Chairperson and the Director served as the Secretary. Chairperson Donahue opened the meeting asking the audience for public comments. No one commented.

The Open Minutes of the Regular Meeting of the Civil Service Commission of October 30, 2019, were read. Commissioner Barney made a motion to approve the minutes, as written. Chairperson Donahue seconded. The motion was approved by unanimous vote of all Commissioners present.

Mr. John Unnerstall, Classification and Compensation Manager, presented the proposed revision to the Classification Plan for deleting the Data Entry Operator job class. Discussion ensued. Chairperson Donahue moved to approve the revision of the Classification Plan by deleting the Data Entry Operator job class. Vice Chairperson Newsome seconded. A vote was taken and the motion was approved by a unanimous vote of all Commissioners present.

The Commission scheduled its next regular meeting for January 8, 2020.

A roll call vote is required in order for the Commission to go into "Closed Session" to discuss legal actions, causes of action and litigation involving a public governmental body and any confidential or privileged communications between a public governmental body of its representatives and its attorney in accordance with Section 610.021, paragraph 1, of State Statute; and to discuss

matters involving disciplining employees in public government and matters involving individually identifiable personnel records in accordance with Section 610.021, paragraphs 3 and 13, of State Statute. Commissioner Barney made a motion to move into closed session. The motion was seconded by Chairperson Donahue. A roll call vote was taken and all Commissioners present voted "Aye," and the Commission went into "Closed Session."

The Commission resumed "Open Session" following "Closed Session".

There being no further business, meeting adjourned at 9:52 A.M. subject to call.

---

Richard Frank  
Secretary